Application Procedure

Read this carefully before starting the form fill-in process:

- 1. The applicant (candidate) should have their own email id and mobile no.
- 2. Scheduled Caste/Tribe and OBC applicants must be of West Bengal origin only. Certificates issued by other states will not be accepted.
- 3. The applicant must make sure that she/he fulfills admission norms set by the College.
- 4. Please remember that admission taken on the basis of a false statement or misstatement is liable to be canceled and appropriate legal action may be initiated against such applicant.
- 5. The mark sheet should reflect that the candidate has passed in the examination.

Steps to follow:

FIRST CLICK ON CLICK HERE TO SUBMIT YOUR
APPLICATION ONLINE





THIS ABOVE BOX WILL APPEAR. IF YOU ARE A NEW APPLICANT, CLICK REGISTER. IF YOU HAVE ALREADY REGISTERED, THEN ENTER YOUR EXISTING REGISTRATION NO. AND DATE OF BIRTH AND CLICK LOGIN.





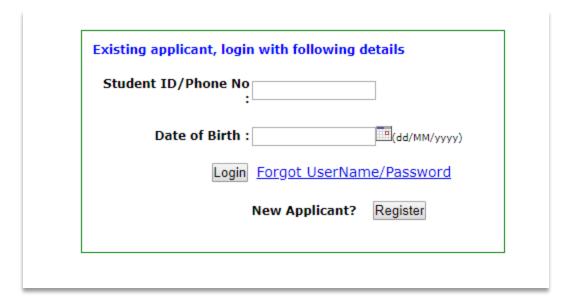
AFTER CLICK ON THE <u>REGISTER</u> BUTTON, YOUR FORM WILL APPEAR. FILL ALL THE DETAILS AND THEN CLICK SUBMIT. AFTER SUCCESSFUL SUBMISSION OF THE APPLICATION FORM YOU WILL GET UNIQUE STUDENT ID. EXAMPLE BELOW.





YOU WILL RECEIVE YOUR UNIQUE STUDENT ID. <u>SAVE THIS NUMBER FOR THE</u>
<u>FUTURE</u>. THEN FOR APPLYING, <u>CLICK HERE TO APPLY</u>





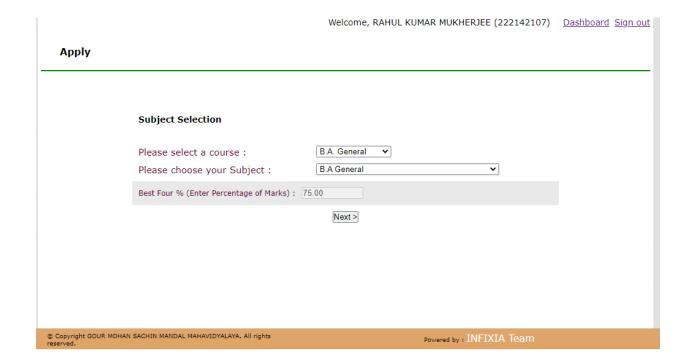
NOW ENTER YOUR STUDENT ID/PHONE NO. AND DATE OF BIRTH AND CLICK LOGIN BUTTON.



Dashboard	
CLICK HERE FO	R APPLY
EDIT PERSO (Kindly Note: Edit your data be After applying to any course	efore applying to any course.
PRINT APPLIC	ATION FORM
CHECK APPLICA	ATION STATUS
CLICK HERE FOR ADMISSI	ON FEES PAYMENT
CLICK HERE FOR CANCEL	LATION OF ADMISSION
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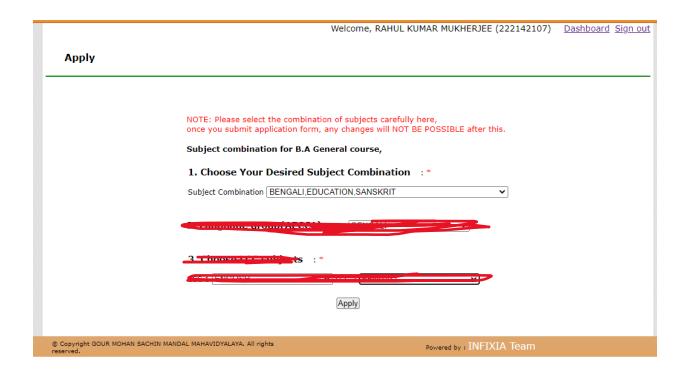
THEN CLICK: <u>CLICK HERE FOR APPLY</u>.





IN SUBJECT SELECTION BOX FIRST SELECT YOUR COURSE, AND THEN CHOOSE YOUR SUBJECTS. THEN CLICK: <u>NEXT></u> BUTTON.





NOW CHOOSE YOUR DESIRED SUBJECT COMBINATION THEN CLICK <u>APPLY</u> BUTTON.



24 Parganas (South), West Bengal			•••
		Welcome, RAHUL KUMAR MUKHERJEE (222142107)	Dashboard Sign out
Apply			
Арріу			
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AFTER SUCCESSFUL APPLICATION, YOU WILL GET APPLICATION

CONFIRMATION RECEIPT AND YOUR ONLINE APPLICATION PROCESS IS NOW

COMPLETED SUCCESSFULLY. ALSO, YOU CAN APPLY FOR MULTIPLE SUBJECTS
IN THIS ABOVE-MENTIONED SAME PROCEDURE.

TAKE A PRINTOUT OF THE APPLICATION FORM.

IMPORTANT NOTE:

Please double check all the details that you enter in your forms. Information once submitted cannot be changed. If any information furnished by you is found to be incorrect, your admission is liable to be cancelled at any time in the academic year & no money will be refunded to the applicant.

A STUDENT CAN EDIT PERSONAL DATA, PRINT APPLICATION FORM AND CHECK FEES PAYMENT STATUS IN THE DASHBOARD AND SIGN OUT AFTER THE PROCESS.

AFTER FULFILLING THE ABOVE-MENTIONED PROCESS, THE CANDIDATES HAVE TO WAIT FOR MERIT PANEL TO BE PUBLISHED IN THE COLLEGE WEBSITE.

An Applicant need not come to College before the admission is over or as directed on the College website.